



**South Delhi Municipal Corporation
Central Establishment Department
22nd Floor, Dr. S.P. Mukherjee, Civic Centre
J.L. Nehru Marg, New Delhi-02**

No.F.71(35)/AO/CED/DA-VIII/SDMC/2020/33

Dated. 14.05.2020

Subject: Selection for Two posts of Deputy Town Planners on Deputation basis in South Delhi Municipal Corporation.

Two Posts of Deputy Town Planners in the Pay Band-III i.e, 15600-39100 with GP Rs.6600 (pre-revised) revised to Level - 11 are required to be filled in Town Planning Department, South Delhi Municipal Corporation on deputation basis initially for a period of one year (Extendable).

The eligibility Conditions for the post of Deputy Town Planner as per RR's on deputation basis are as under:

:Essential

- i) Degree in Town Planning of a recognized University of equivalent.
- ii) Five years experience in Town Planning.
- iii) Knowledge of Town Planning Laws and Civic Design (Qualifications relaxable in case of candidates otherwise well qualified).

:Desirable

- i) Degree or Diploma in Architecture or Civil / Municipal Engineering.
- ii) Experience in preparing development plans for cities.
- iii) Associate ship of Institute of Town Planner/ Architect in India or equivalent.

The eligible candidates, fulfilling the above work experience criteria, may submit their application along with CV to Assistant Commissioner (Establishment), SDMC, 22nd Floor, Dr S.P.Mukherjee Civic Centre, J.L.Nehru Marg, New Delhi-110002 within 14 days from the date of issue of this online advertisement to enable this Corporation to consider their candidature for selection and appointment as Deputy Town Planner on deputation basis in Town Planning Department, South Delhi Municipal Corporation.

14/5/2020

Administrative Officer (Estt)

To,

Director (IT) with a request to upload the circular on SDMC's website.

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APPLICATION FOR THE POST OF.....IN SOUTH
DELHI MUNICIPAL CORPORATION ON DEPUTATION BASIS.

1. Name and address in Block Letters :-
2. Date of Birth (in Christian era) :-
3. Date of retirement under Central/
State Government Rules :-
4. Educational Qualifications :-
:-
:-
5. Whether education and other qualifications
required for the post are satisfied :-
(Details of given qualification) :-
6. Please state clearly whether in the light
of entries made by you above, you meet
the requirements of the post and you are
eligible as per RRs. :-
7. Details of employment, in chronological order. Enclose a separate sheet, duly authenticated by your
signature, if the space below is insufficient.

Period		Post held	Pay Scale/Grade Pay	Office	Nature of Duties
From	to				

8. Nature of present employment i.e.
Adhoc or temporary or quasi-
permanent or permanent. :-
9. In case the present employment is
held on deputation/contract basis,
please state :-
(a) The date of initial appointment
(b) Period of appointment on deputation/contract
(c) Name of the parent office/organization to which you belong
10. Additional details about present employment.
Please state whether working under:
(a) Central Government
(b) State Govt.
(c) Autonomous Organisation
(d) Government Undertaking
(e) Universities
(f) Others

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11. Details of Pay Scale on initial appointment and subsequent promotions.

Sl. No.	1st appointment/Promotions	Date	Pay Scale/Grade Pay	Whether held on Regular/ Adhoc/ ACP /MACP basis
1.	Initial appointment in service			
2.	1st Promotion			
3.	2 nd Promotion			
4.	3 rd Promotion			
5.	4 th Promotion			
6.	5 th Promotion			
7.	6 th Promotion			

*If financial up- gradation on ACP/MACP basis, please give details of regular promotion also.

12. Additional information, if any, which you would like to mention in support of your suitability for the post, Enclose a separate sheet, if the space is insufficient.

13. Remarks :-.....

Date:-.....

Signature of the candidate:-

Address:-

Countersigned
(Employer)

CERTIFICATE

(To be given by Head of Office of the Applicant)

1. It is certified that the particulars furnished by the official are correct.
2. It is certified that no disciplinary/vigilance case is either pending or contemplated against the applicant and he/she is clear from vigilance angle.
3. The record of service of the official has been carefully scrutinized and it is certified that there is no doubt about his/her integrity.
4. It is certified that the officer is eligible to hold this post as per the provisions of the Recruitment Rules mentioned in deputation vacancy circular.

NAME OF THE OFFICER/DESIGNATION
WITH OFFICIAL SEAL OF HEAD OF OFFICE

DATE :-----

NOTE: - Application should be forwarded through proper channel with approval of Competent Authority.